

**DRAFT AMENDMENTS TO
FORM 15 UNDER THE FINANCIAL ADVISERS ACT AND FINANCIAL
ADVISERS REGULATIONS ON STATEMENT OF ASSETS AND
LIABILITIES, NET ASSET VALUE, AND INSURANCE BROKING
PREMIUM ACCOUNT UNDER SECTION 45(1), RENAMED AS
STATEMENT OF ASSETS AND LIABILITIES, FINANCIAL
RESOURCES, AND INSURANCE BROKING PREMIUM ACCOUNT
UNDER SECTION 45(1)**

Disclaimer: This version of the Form is in draft form and is subject to change.

FINANCIAL ADVISERS ACT
 (Cap. 110)
FINANCIAL ADVISERS REGULATIONS
 (Rg 2)
STATEMENT OF ASSETS AND
LIABILITIES, ~~FINANCIAL~~
~~RESOURCES~~ ~~NET ASSET VALUE~~, AND
INSURANCE BROKING PREMIUM
ACCOUNT UNDER SECTION 45(1)

FORM
15

Name of licensed financial adviser:

Statement as at: _____

(dd/mm/yy)

(I) SHAREHOLDERS' FUNDS / NET HEAD OFFICE FUNDS	S\$
<i>Shareholders' funds:</i>	
Paid-up capital	
Reserves	
Unappropriated Profit/(Loss)	
<i>Net Head Office Funds</i>	
<i>Total Shareholders' Funds/Net Head Office Funds</i>	

(II) LIABILITIES	S\$
<i>Current Liabilities:</i>	
Bank Loans and Overdrafts	
a) Secured _____	
b) Unsecured	
Amounts due to Insurers and Insureds (for financial advisers who arrange contracts of insurance in respect of life policies)	
Other Current Liabilities	
<i>Total Current Liabilities</i>	
<i>Non-current Liabilities:</i>	

Bank Loans and Overdrafts	
a) Secured	
b) Unsecured	
Deferred Income Tax	
Other Non-current Liabilities	
<i>Total Non-current Liabilities</i>	
<i>Total Current and Non-current Liabilities</i>	

(III) ASSETS	S\$
<i>Current Assets:</i>	
Cash and deposits	
Insurance broking premium accounts (for financial advisers who arrange contracts of insurance in respect of life policies and are required to maintain an insurance broking premium account under section 32(1) of the Financial Advisers Act (Cap. 110) (the Act))	
Amount due from insurers and insureds (for financial advisers who arrange contracts of insurance in respect of life policies)	
Investments	
Unsecured loans and advances due from directors, officers, employees and representatives	
Unsecured amounts loans and advances owed by to related corporations and associated companies	
Other unsecured loans and advances	
Other current assets	
<i>Total Current Assets</i>	
<i>Non-current Assets:</i>	
Fixed assets	
Investments	
Unsecured loans and advances due from directors, officers, employees and representatives	
Unsecured amounts Loans and advances owed by to related corporations and associated companies	
Other unsecured loans and advances	

<i>Total Non-current Assets</i>	
<i>Total Current and Non-current Assets</i>	

(IV) CONTINGENT LIABILITIES AND CAPITAL COMMITMENTS	S\$
<i>Guarantees given in respect of:</i>	
a) Subsidiaries and related companies	
b) Directors	
c) Others	
<i>Other Contingent Liabilities</i>	
<i>Capital Commitments:</i>	
a) Within 1 year	
b) Within 2-5 years	
c) More than 5 years	
<i>Total Contingent Liabilities and Capital Commitments</i>	

(V) RELEVANT ANNUAL EXPENDITURE	S\$
Total Annual Expenditure	
<i>Less: Deductions from <u>Total Annual Expenditure</u></i>	
Staff bonuses (except to the extent that they are guaranteed)	
Employees' and directors' shares in profits (except to the extent that they are guaranteed)	
Any commission or fee paid to its representatives which is directly related to the commission or fee received by the financial adviser	
<i>Relevant Annual Expenditure</i>	

<u>(VI) BASE CAPITAL/ NET HEAD OFFICE FUNDS</u>	<u>S\$</u>
<u>(1) Base Capital</u>	
<i>Add:</i>	
<u>Paid up capital</u>	

<u>a) Ordinary shares</u>	_____	
<u>b) Irredeemable and non-cumulative preference shares</u>	_____	
<u>Unappropriated profit or loss in accounts</u>	_____	
<u>Less:</u>		
<u>a) Dividend declared</u>	_____	
<u>b) Interim loss</u>	_____	
<u>Base Capital</u>		
<u>(2) Net Head Office Funds</u>		
<u>Period of Professional Indemnity Insurance in force</u>	<u>DDMMYY</u> to <u>DDMMYY</u>	
<u>Amount of indemnity in force</u>	_____	
<u>Amount of deductible</u>	_____	
<u>Base Capital or Net Head Office Funds</u>		

<u>(VIA) FINANCIAL RESOURCES /ADJUSTED NET HEAD OFFICE FUNDS</u>	<u>S\$</u>
<u>(1) Financial Resources</u>	
<u>Add:</u>	
<u>a) Base capital</u>	
<u>b) Paid-up irredeemable and cumulative preference share capital</u>	_____
<u>c) Paid-up redeemable preference share capital</u>	_____
<u>d)Qualifying subordinated loans used on a temporary basis</u>	_____
<u>e) Revaluation reserves</u>	_____
<u>f) Other reserves</u>	_____
<u>g) Interim unappropriated profit</u>	_____
<u>h) Collective impairment allowances</u>	_____
	<u>(A)[sum of (a) to (h)]</u>

<u>Less:</u>		
a) <u>Intangible assets</u>		
b) <u>Future income tax benefits</u>		
c) <u>Pre-paid expenses</u>		
d) <u>Charged assets, except to the extent that the licensed financial adviser (“LFA”) has not drawn down on the credit facility if the charge is created to secure a credit facility, as permitted by the Monetary Authority of Singapore (“Authority”)</u>		
e) <u>Unsecured amounts due from every director, officer, employee or representative, or any combination of the foregoing, of the LFA</u>		
f) <u>Unsecured amounts owed by every related corporation of the LFA</u>		
g) <u>Unsecured loans and advances made by the LFA, unless a deduction has already been made pursuant to paragraphs (e) or (f) above</u>		
h) <u>Capital investments in every subsidiary or associate of the LFA</u>		
i) <u>Any additional items specified under Regulation 16A (a)</u>		<u>(B)[sum of (a) to (i)]</u>
<u>Financial Resources</u>		
<u>(2) Adjusted Net Head Office Funds</u>		
<u>Net head office funds</u>		<u>(A)</u>
<u>Less:</u>		
a) <u>Intangible assets</u>		
b) <u>Future income tax benefits</u>		
c) <u>Pre-paid expenses</u>		
d) <u>Charged assets, except to the extent that the LFA has not drawn down on the credit facility if the charge is created to secure a credit facility, as permitted by the Authority</u>		
e) <u>Unsecured amounts due from every director, officer, employee or representative, or any combination of the foregoing, of the LFA</u>		

<u>f) Unsecured amounts owed by every related corporation of the LFA.</u>	
<u>g) Unsecured loans and advances made by the LFA, unless a deduction has already been made pursuant to paragraphs (e) or (f) above</u> <u>Unsecured loans and advances made by the LFA, unless a deduction has already been made pursuant to paragraphs (e) or (f) above</u>	
<u>h) Capital investments in every subsidiary or associate of the LFA</u>	
<u>i) Any additional items specified under Regulation 16A (b)</u>	<u>(B)[sum of (a) to (i)]</u>
<u>Adjusted Net Head Office Funds</u>	
<u>Financial Resources or Adjusted Net Head Office Funds</u> <u>The higher of:</u> <u>¼ of relevant annual expenditure (of the immediately preceding financial year); or</u> <u>S\$150,000</u>	

(VI) NET ASSET VALUE/NET HEAD OFFICE FUNDS	S\$
Higher of a) ¼ of relevant annual expenditure (of the preceding financial year) b) ¼ of minimum paid up capital/ net head office funds	
(VII) INSURANCE BROKING PREMIUM ACCOUNT (for financial advisers who arrange contracts of insurance in respect of life policies and are required to maintain an insurance broking premium account under section 32(1) of the Act)	S\$
<i>PART I</i> BALANCE OF ACCOUNT AT BEGINNING OF FINANCIAL YEAR	
Bank Account	

Deposits	
<i>TOTAL</i>	
<i>PART II</i>	
INSURANCE BROKING PREMIUM ACCOUNT TRANSACTIONS	
<u>Moneys Received During Financial Year</u>	
Premiums	
Claims moneys	
Proceeds from deposits	
Other moneys received	
TOTAL MONEYS RECEIVED	
<u>Moneys Withdrawn During Financial Year</u>	
Premiums	
Claims moneys	
Brokerage	
Deposits	
Other approved withdrawals	
TOTAL MONEYS WITHDRAWN	
<i>PART III</i>	
BALANCE OF ACCOUNT AT END OF FINANCIAL YEAR	
Bank Account	
Deposits	
TOTAL	

STATEMENT BY LICENSED FINANCIAL ADVISER

This statement is submitted on behalf of:

_____ by
(Licensed Financial Adviser)
_____, _____, _____
(Name) Director / Chief Executive Officer
(Designation)*

who certifies that:

- (a) the above statement has, to the best of his knowledge and belief, been drawn up to comply with the requirements of the Financial Advisers Act (Cap.110) and the requirements as may be prescribed or specified by the Authority, in particular, section 32 of the Act, regulations 15, 15A, 16, 16A, 16C, 16D, 17 and 20 of the Financial Advisers Regulations (Rg 2) and the Notice on Continuing Financial Requirements for Licensed Financial Advisers [FAA-NXXLFAXX]; and
- (b) the information contained in the above statement is to the best of his knowledge and belief true and correct.

Dated this (dd/mm/yy): _____

Notes to Form 15

The following shall be stated as notes to this Form:

With respect to Sections I, II and III

Note 1 Breakdown for the following items:

- (i) Reserves;
- (ii) Bank loans and overdrafts (Current liabilities);
- (iii) Other current liabilities;
- (iv) Bank loans and overdrafts (Non-current liabilities);
- (v) Other non-current liabilities; and
- (vi) Other current assets.

Note 2 Details on the name of person, date of loan and amount of loan granted for the following items:

- (i) Unsecured loans and advances due from every directors, officers, employees, representatives and any other individual of the LFA (current assets); and
- (ii) Unsecured loans and advances due from every directors, officers, employees, representatives and any other individual of the LFA (non-current assets).

Note 3 Details on the name of entity, date of loan and amount of loan granted for the following items:

- (i) Loans and advances to every related corporation and any other entity of the LFA(current assets); and
- (ii) Loans and advances to every related corporation and any other entity of the LFA (non-current assets).

With respect to Section VII Part II

Note 4 Breakdown for the following items:

- (i) Other moneys received; and
- (ii) Other approved withdrawals.

With respect to Section VII Part III

Note 5 Details on name of bank(s) and account number(s) and amount for the following items:

- (i) Bank Account; and
- (ii) Deposits.

Instructions for completion of Form 15

- (1) All amounts shown in this form are to be rounded up to the nearest dollar. Negative amounts shall be preceded by “-”.
- (2) Where there is an asterisk (*), please choose whichever is applicable.

With respect to Sections I, II, III, IV, V

- (3) Assets do not include any amount on account of goodwill and other intangible assets.
- (4) “Cash and deposits” refer to cash in hand and bank deposits which are not designated or evidenced as “insurance broking premium accounts”.
- (5) “Insurance broking premium accounts” refer to the aggregate of the respective insurance broking premium accounts maintained in accordance with section 32(1) of the Act and any other insurance broking premium account required to be maintained by the licensed financial adviser under any other written law.
- (6) “Amounts owing from insurers and insureds” refer to premiums, claims moneys, brokerage and fees earned from the provision of consultancy and risk management services due from insurers and insureds.
- (7) “Amounts owing to insurers and insureds” refers to premiums and claims moneys owing to insurers and insureds.
- (8) “Fixed assets” include land and buildings, motor vehicles and office equipment.

~~(9) “Net Asset Value/Net Head Office Funds” are calculated net of “total contingent and capital commitments”.~~

With respect to Section VII

~~(910)~~ “Deposits” refers to deposits placed with any bank licensed under the Banking Act (Cap. 19).

~~(1011)~~ “Proceeds from deposits” refers to the principal sum and interest received from the maturity or withdrawal of deposits.

~~(1112)~~ “Other approved withdrawals” refers to other moneys which have been approved for withdrawal by the Authority.